

**JOB LISTING FAX
TRANSMITTAL**

Date _____

Number of Pages Including Cover Sheet _____

COMPANY NAME	EDD
FROM TO	FROM TO
FAX	FAX
PHONE	PHONE

Benefits to Employers and Job Seekers:

- Available 24 hours per day.
- Remote access through the Internet.
- After a one time registration, employers can directly enter their own job listing and then browse resumes to locate qualified job seekers.
- Job seekers can browse and self-select job listings.

Notes:

1. Upon receipt of the job listing fax, EDD will enter your job information into our CalJOBS computer system. Each listing will entered in the order it was received.
2. An EDD representative may contact you for customer satisfaction information or job listing clarification.
3. EDD does not verify applicant supplied information.
4. The listing will automatically be transferred to America's Job Bank (AJB), the nationwide job listing service.

You can find CalJOBS at www.caljobs.ca.gov